

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #904

DATE: January 20,2015

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **NO CLOSED SESSION**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION
Barbara Laifman, President
Allen Rosen, Vice President
Drew Hazelton, Clerk
Denise Helfstein, Member
Derek Ross, Member
Jake Whealen, Student Board Representative

EDUCATING TOMORROW'S LEADERS

ADMINISTRATION
Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Cliff Moore, Consultant
Enoch Kwok, Director, Educational Technology
Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, February 17, 2015

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #904
January 20, 2015

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

II. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

III. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation of Partners in Education Award to Julie John
2. Presentation of Certificates of Recognition to Oak Park High School Students Ashwarya Srinivas and Shruti Aggarwal recognizing them as National Finalists for the NCWIT Women in Computing Award
3. Presentation by STEAM Task Force on Vision and Recommendations
4. Remarks from Board Members
5. Remarks from Student Board Member
6. Remarks from Superintendent
7. Report from School Site Councils
8. Report from Facilities Planning Committee
9. Report from Technology

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Organizational Board Meeting December 9, 2014](#)**
- b. [Public Employee/Employment Changes 01CL22630-01CL22641 & 01CE067102-01CE07120](#)**
- c. [Approve Purchase Orders –November 1 – December 31, 2014](#)**
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Quarterly Report on Williams Uniform Complaints – January 2015](#)**
Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions

- e. [Approve and Accept 2014-2015 First Period Attendance Report](#)
Board Policy requires Board approval for enrollment and attendance reports
- f. [Approve Denial of Claim #15-01 for Alleged Damages](#)
Board is required to make decision regarding a claim before it is given to the District's third party administrator
- g. [Approve Disposal of Obsolete Personal Property](#)
Board is required to approve disposal of district obsolete personal property

ACTION

2. BUSINESS

- a. [Approve the Lottery Process for District of Choice Admission into Oak Park Unified School District for 2015-16](#)
According to Education Code, the Board must approve the lottery process used for the District of Choice program each year.
- b. [Conduct District of Choice Lottery](#)
Random.org program will create a random number list of District of Choice applicants
- c. [Discuss and Approve Enrollment Projections and District Capacity for 2015-2016](#)
According to provisions of DOC program, the Board is required to approve enrollment projection and district capacity annually
- d. [Approve Annual Audit Reports for Fiscal Year 2013-2014, Including Bond Measures R and C6](#)
Education Code 41020 and Board Policy 3460 requires the Board to approve the annual audit report of the district's financial records
- e. [Approve Measure R Facility Master Plan 2015 Update](#)
Board required to approve changes to the Master Plan
- f. [Approve Authorization of District Committee to Develop Capital Needs Plan](#)
Board authorization to create a committee to develop capital needs plan
- g. [Approve Change Order, Project 13-12R, Building 100 Modernization at Brookside Elementary School](#)
Board approval required for change orders.
- h. [Approve Change Order 2, Project 13-15R, Building A \(Gymnasium\) Modernization at Oak Park High School](#)
Board approval required for change orders.
- i. [Approve Notice of Completion for Project 13-15R, Building A \(Gymnasium\) Modernization at Oak Park High School](#)
Board approval required for job completion.
- j. [Approve Renewal Agreement for Use of Oak View High School Facilities by Westlake-Agoura Girls Softball Association](#)
Board Policy 3312 requires Board approval for contracts for services
- k. [Approve Purchase of Equipment from Measure C6 Bond Fund – Technology Equipment](#)
Board approval required to purchase equipment from Measure C6 bond funds
- l. [Approve Acceptance of Donations](#)
Board Policy 3290 requires Board approval for donations to the District
- m. [Discuss Governor's 2015-16 Budget Proposal for K-12 Education](#)
Staff will present latest information on the Governor's Budget Proposal for 2015-16 for Education
- n. [Discuss Development of 2015-16 Local Control Accountability Plan](#)
Staff will present information on the development of 2015-16 Local Control Accountability Plan development

3. CURRICULUM

a. Discuss and Approve Oak View High School Name Change, Hours, and Incentive Program

Board approval required for changes to the program, hours and name change at Oak View High School

4. BOARD POLICIES

a. Approve Amendment to Board Policy 1312.3 – Uniform Complaint Procedures – Second Reading

This mandated policy is being updated to expand the scope of the uniform complaint procedures to include complaints regarding a district's failure to comply with legal requirements related to the implementation of the local control and accountability plan and to reflect new Title 5 Regulations (Register 2013, No. 38) regarding noncompliance with state law prohibiting the charging of student fees.

b. Approve Amendment to Board Policy 5131.2 – Bullying – Second Reading

Policy updated to provide for an informal, site-level reporting process leading to investigation of any bullying complaint pursuant to the uniform complaint procedures and to clarify when suspension and expulsion may be used as corrective action for a student who commits an act of bullying.

c. Approve Amendment to Board Policy 5145.3 – Nondiscrimination/Harassment – Second Reading

Mandated policy revised to specify that discrimination includes disparate treatment and to provide for an informal, site-level reporting process leading to investigation pursuant to the uniform complaint procedures.

d. Approve Amendment to Board Policy 5145.7 – Sexual Harassment - Second Reading

Mandated policy revised to provide for the use of the uniform complaint procedures to investigate and resolve sexual harassment complaints and to add language for disciplining any employee who commits sexual harassment against a student. Additionally, language formerly in policy regarding confidentiality has been moved to the regulation.

VII. INFORMATION ITEMS

- 1. Monthly Measure C6 Bond Fund Financial Status Report**
- 2. Monthly Measure R Bond Fund Financial Status Report**
- 3. Monthly Cash Flow Report**
- 4. Monthly Enrollment and Attendance Report**

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m

X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- 1. Brookside Elementary School Report**
- 2. Oak Hills Elementary School Report**
- 3. Red Oak Elementary School Report**
- 4. Medea Creek Middle School Report**
- 5. Oak Park High School Report**
- 6. Oak View High School/Oak Park Independent School**
- 7. Oak Park Neighborhood School**